

Project Plan Summary



Holy Redeemer Catholic School

53117 - Range Road 222

Ardrossan, AB

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Principal: Peter Rachmistruk

Project name:	Badminton
Person responsible:	Rachmistruk, Peter
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name:	Badminton 5/6
Person responsible:	Brouwer, Nikki
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name:	Basketball - Boys
Person responsible:	Cameron, Nicole
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name:	Basketball - Girls
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Person responsible: Lakeman, Jordan

Purpose and timelines: Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Bookfair

Person responsible: Hill, Debbie

Purpose and timelines: Purchase of books

Revenue to collect: Cash, cheque, debit/credit card machine supplied by Scholastics

Items/Services to be purchased: Money collected will be used towards the student body as a whole by purchasing books for the Library and classrooms.

Surplus/Deficit Handling Plan: Cost recovery, there will be no surplus.

Project name: Curling

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Design Studies

Person responsible: Richard, Nicole

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with program costs. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery, there should be no surplus

Project name: Donations

Person responsible: Rachmistruk, Peter

Purpose and timelines: Funds will be provided on a donation basis

Revenue to collect: Cash, cheques
Items/Services to be purchased: Items that are ear marked for certain programs or items for the school will be used directly for that purpose. If not specified will be used at the discretion of principal.
Surplus/Deficit Handling Plan: A surplus may be carried over if that is the intention of the donor. No deficit

Project name: ECS Field Trips and Classroom Projects
Person responsible: Spilchak, Stephanie
Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.
Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Fabric Arts
Person responsible: Richard, Nicole
Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased: All costs associated with program. Consumable supplies for the classroom projects.
Surplus/Deficit Handling Plan: Cost recovery, there should be no surplus

Project name: Fine Arts Academy 5/6
Person responsible: Richard, Nicole
Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects. Costs associated with a yearly Drama production.
Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Fine Arts Academy 7/8
Person responsible: Richard, Nicole
Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted

at the beginning of the school year or when roasters are completed)
All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects. All costs associated with a yearly Drama production.

Items/Services to be purchased:

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Foods

Person responsible: Jessica Kennaugh

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects

Surplus/Deficit Handling Plan: Cost recovery, there should be no surplus

Project name: Grade 2 Field Trips and Classroom Projects

Person responsible: Brouwer, Nikki

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 3 Field trips and Classroom Projects

Person responsible: Stocker, Fiona

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 4 Field Trips and Classroom Projects

Person responsible: Cossey, Tess

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 5 Field Trips and Classroom Projects

Person responsible: Richard, Nicole

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 6 Field Trips and Classroom Projects

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 7 Field Trips and Classroom Projects

Person responsible: Cameron, Nicole

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Grade 8 Farewell

Person responsible: Willis Dengler, Kristine

Purpose and timelines: Newsletter, emails, phone calls

Revenue to collect: Cash or cheque

Items/Services to be purchased:	Farewell dinner, decorations, printing costs of tickets, meat fundraiser
Surplus/Deficit Handling Plan:	This is a cost recovery project, there should be zero surplus.
Project name:	Grade 8 Field Trips and Classroom Projects
Person responsible:	Willis Dengler, Kristine
Purpose and timelines:	Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	Il costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.
Surplus/Deficit Handling Plan:	Cost recovery. If there is a surplus, funds will go towards a year end activity.
Project name:	Grants
Person responsible:	Rachmistruk, Peter
Purpose and timelines:	Grant Applications
Revenue to collect:	Cash, Cheque
Items/Services to be purchased:	Items or services purchased will be used as per grant.
Surplus/Deficit Handling Plan:	No surplus or deficit unless grant states.
Project name:	Holy Redeemer Running Club
Person responsible:	McMaster, Rachel
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	Cost recovery, there will be no surplus
Project name:	Nature Kindergarten
Person responsible:	Spilchak, Stephanie
Purpose and timelines:	Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.
Revenue to collect:	Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)
Items/Services to be purchased:	All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects. Staff wages.

Surplus/Deficit Handling Plan: Cost recovery program, should there be a surplus, it will go towards a year end activity

Project name: Pre K Field Trips and Classroom Projects

Person responsible: Boyle, Andrea

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost Recovery, there will be no surplus

Project name: Rec and Leadership 5/6

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Rec and Leadership 7/8

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Robotics Program

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when roasters are completed)

Items/Services to be purchased: All costs associated with running the program. Consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: Cost recovery, there should be no surplus

Handling Plan:

Project name: Science Conference

Person responsible: Fahlman, Tim

Purpose and timelines: A letter will go home to parents communication cost of conference and transportation

Revenue to collect: Cash, cheque, acorn payment method

Items/Services to be purchased: Cost directly related to conference attendance fee and transportation

Surplus/Deficit Handling Plan: No surplus

Project name: Track and field

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.

Revenue to collect: Cash, cheque, online payments through PowerSchool/Rycor (fees are posted at the beginning of the school year or when rosters are completed)

Items/Services to be purchased: Sports Council fees (if applicable), tournament/race fees (individual event fees), uniforms, clothing (optional if applicable) and transportation (if applicable)

Surplus/Deficit Handling Plan: Cost recovery, there will be no surplus

Project name: Volleyball - Boys

Person responsible: Kennaugh, Jessica

Purpose and timelines: Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.

Revenue to collect: Cash, cheque, online payments through PowerSchool/Rycor (fees are posted at the beginning of the school year or when rosters are completed)

Items/Services to be purchased: Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.

Project name: Volleyball - Girls

Person responsible: Willis Dengler, Kristine

Purpose and timelines: Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.

Revenue to collect: Cash, cheque, online payments through PowerSchool/Rycor (fees are posted at the beginning of the school year or when rosters are completed)

Items/Services to be purchased: Sports Council fees (if applicable), tournament/race fees, uniforms, clothing (optional if applicable) and transportation (if applicable)

Surplus/Deficit Handling Plan: Cost recovery. If there is a surplus, funds will go towards a year end activity.