

Project Plan Summary



Holy Redeemer Catholic School

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Ardrossan, AB

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Principal: Ed Kucy

Project name:	Citadel Students' Club
Person responsible:	Richard, Nicole
Purpose and timelines:	The purpose of this fee is to provide funds required to cover the costs associated with the optional Students' Club attending plays a few times a year at the Citadel Theatre. As this is an opt-in activity, this activity is not part of annual grade school fees broadly applied to all students. Proper notification of this activity will include a letter or email home to parents detailing the specific fees and cost break-down for the club should they choose to allow their student to join.
Revenue to collect:	The fees collected for this project in the amount of \$ 160.00 will be spent on a cost recover basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for admission fees, transportation costs
Surplus/Deficit Handling Plan:	After the project is completed, any funds remaining in the project plan in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Student and Community Wellness Fund to supplement our costs toward our annual student and community wellness projects. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit.

Project name:	Donations
Person responsible:	Kucy, Ed
Purpose and timelines:	The Purpose of this project is to house any donations that come into the school for various purposes to ensure the funds are allocated and spent in a way as indicated by the donor.
Revenue to collect:	The monies allocated to this project will arrive by way of gift from donors via Cash, Cheque or through Parent Portal
Items/Services to be purchased:	Items that are ear marked for certain programs or items for the school will be used directly for that purpose. If not specified will be used at the discretion of principal.
Surplus/Deficit Handling Plan:	This is a recurring project that will carry over from year to year, any funds accumulated in the project will be spent as intended. No deficit projected.

Project name:	Drumheller Trip - Overnight
Person responsible:	Cossey, Tess
Purpose and timelines:	The purpose of this fee is to provide funds required to cover the costs associated with the optional trip to Drumheller, annually attended by students in grades 4 & 5. As this is an opt-in activity, this activity is not part of annual grade school

fees broadly applied to all students. Timing: Due to current current events, timelines for notification may be flexible. Under normal circumstances, parents will be advised between September and November each year if this activity will take place. Should Covid Measures or protocols be in place, those timelines may be extended upon awaiting provincial and board approval. As much notice to parents as possible will be given where feasible to do so. Proper notification of this activity will include a letter or email home to parents detailing the specific fees and cost break-down for the trip.

Revenue to collect: Upon notification of possibility of trip, parents will sign a consent waiver to opt-in for their child to participate. Upon the school receiving the consent forms back and once the trip has been booked and deposits have been paid, fees will be uploaded to the parents' PowerSchool parent portal. Fees are cost estimates only as closely as possible. - Fees may increase or decrease based on inflation of goods and services.

Items/Services to be purchased: The estimated \$125 fee will include the cost of transportation, overnight lodging, meals, and an Educational tour with guided program through the Museum.

Surplus/Deficit Handling Plan: Costs are estimated at this time and may increase or decrease. If there is a deficit of funds, additional fees will be charged through PowerSchool and parents will be asked to pay the additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a treat or additional activity for the students during the trip or at another date/time.

Project name: ECS Field Trips and Classroom Projects

Person responsible: Spilchak, Stephanie

Purpose and timelines: The purpose of this project is to collect fees for students to participate in ECS field trips and activates. A letter will be sent home with a detailed breakdown of activates and their associated costs. The activities included in this fee are: Trips to the wilderness center, zoo2You, Telus World of Science, other various field trips through out the year, various guest presenters at the school, and special activities and projects ie: Mother's day gift.

Revenue to collect: The fee collected for this project in the amount of \$250.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for transportation, admission in to venues, transportation to fieldtrips, cost of presenters for in school Field Trips or special consumable supplies for the special projects and activities throughout the year.

Surplus/Deficit Handling Plan: After the project is completed, any funds remaining in the project plan in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less per student will be transferred to our Student and Community Wellness Fund to supplement our costs toward our annual student and community wellness projects. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit.

Project name: Fine Arts Academy 5/6

Person responsible: Richard, Nicole

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations. The Purpose of this project is to

collect fees for students to participate in FINE ARTS 5/6. A letter will be sent home with the teacher with a detailed breakdown of activities and their associated costs. The activities included in this fee are: HIP HOP DANCING, AFRICAN DRUMMING, AUDIENCE TO PLAYS, HOST PRODUCTION OF OWN PLAY, INDIGENOUS ART, CHOROEGRAPHERED NUMBER (SONG AND DANCE) FOR THE CHRISTMAS CONCERT

Revenue to collect: The fees collected for this project in the amount of \$ 150.00 will be spent on a cost recover basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, Materials, equipment towards the sustainability of program.

Surplus/Deficit Handling Plan: After Completion of the course, Surplus amounts of \$15 per student will be held aside toward the sustainability of the project ie: the purchase of equipment replacement, etc. This will be an on-going accumulation to ensure sustainability.

Project name: Fine Arts Academy 7/8

Person responsible: Richard, Nicole

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations. The Purpose of this project is to collect fees for students to participate in FINE ARTS 5/6. A letter will be sent home with the teacher with a detailed breakdown of activities and their associated costs. The activities included in this fee are: HIP HOP DANCING, AFRICAN DRUMMING, AUDIENCE TO PLAYS, HOST PRODUCTION OF OWN PLAY, INDIGENOUS ART, CHOROEGRAPHERED NUMBER (SONG AND DANCE) FOR THE CHRISTMAS CONCERT

Revenue to collect: The fees collected for this project in the amount of \$ 150.00 will be spent on a cost recover basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, Materials, equipment towards the sustainability of program.

Surplus/Deficit Handling Plan: After Completion of the course, Surplus amounts of \$15 per student will be held aside toward the sustainability of the project ie: the purchase of equipment replacement, etc. This will be an on-going accumulation to ensure sustainability.

Project name: Foods

Person responsible: Jenna Twohey

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations. The Purpose of this project is to collect fees for students to participate in FOODS - A letter will be sent home with the teacher with a detailed breakdown of activities and their associated costs. The activities included in this fee are: COOKING INSTRUCTIONS, FOOD SAFETY, PREPARATION OF DISHES

Revenue to collect: The fees collected for this project in the amount of \$ 30.00 will be spent on a cost recover basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for enhanced supplies, materials, ingredients, educational presentations, purchase of kitchen equipment.

Surplus/Deficit Handling Plan: After Completion of the course, Surplus amounts of \$10 per student will be held aside toward the sustainability of the project ie: the purchase of equipment

replacement, cookware, appliances, etc. This will be an on-going accumulation to ensure sustainability.

Project name: Grade 2 Field Trips and Classroom Projects

Person responsible: Brouwer, Nikki

Purpose and timelines: The purpose of this project is to collect fees for students to participate in Grade 2 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Mother's Day project, Father's Day project, Science field trip/bus, Amazing Forces Scientists in schools, Teachers Pet Iqaluit, Christmas parent gift, Fort Museum bus, Telus World of Science, Bus for Telus

Revenue to collect: The fee collected for this project in the amount of \$125.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for transportation, admission in to venue, cost of presenter for in school Field Trips. and consumable supplies for the classroom projects.

Surplus/Deficit Handling Plan: After a specific activity in the project is completed, any funds remaining in the project plan from that activity in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Student and Community Wellness Fund to supplement our costs toward our annual student and community wellness projects. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit.

Project name: Grade 3 Field trips and Classroom Projects

Person responsible: Twohey, Jenna

Purpose and timelines: The Purpose of this project is to collect fees for students to participate in GRADE 3 ACTIVITIES- A letter will be sent home with the teacher with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Chick Hatching Teachers Pet Christmas Gift Mothers Day Project Fathers Day Project Ukrainian village/Bus Science Field Trip

Revenue to collect: The fees collected for this project in the amount of \$125 will be spent on a cost recover basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations.

Surplus/Deficit Handling Plan: After a specific activity in the project is completed, any funds remaining in the project plan from that activity in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Student and Community Wellness Fund to supplement our costs toward our annual student and community wellness projects. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit.

Project name: Grade 4 Field Trips and Classroom Projects

Person responsible: Cossey, Tess

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations. The purpose of this fee is to provide funds for Grade 4 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at the beginning of the year. For field trips

and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Cash, cheque, online payments through PowerSchool/RYCOR (fees are posted at the beginning of the school year or when rosters are completed. Fees charged up-front to parents per activity to be included in School Fees at the beginning of the year.

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects. The fee will include but is not limited to: Parent’s Christmas gifts \$6 , Mother’s and Father’s day \$12 , overnight field trip to Drumheller \$125.00 (Social Studies), Skiing to Sunridge *2: \$42, Swimming Lessons with bussing \$56.00.

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. OR Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 5 Project Plans 2021-2022

Person responsible: Fischer, Brianna

Purpose and timelines: Letters will be sent home to parents regarding all information needed for field trips and/or any activities completed in class. All field trips will allow students to engage in a variety of engaging and purposeful activities in and out of school.

Revenue to collect: School fees stated in parents statements of accounts given at the beginning of the year.

Items/Services to be purchased: Mother's/Father's Day gifts (\$80 (\$5 per child)), Soap stone FNMI Art - Social/Art - (\$256 (\$16 per child), Telus World of Science (\$96 (\$6 per child)), Hands on Science - Classroom Chemistry (\$230 plus gst), Fort Edmonton Park (\$192 (\$12 per child) **Dependent on Covid**) Due to Covid-19, some out of school field trips may not be possible, however students will then get the opportunity to participate in In-School/Virtual Fieldtrips to benefit their education

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. OR Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 5-6 Rec and Leadership Project Plans 2021-22

Person responsible: Fischer, Brianna

Purpose and timelines: Letters will be sent home to parents regarding all information needed for field trips and/or any activities completed in class. All field trips will allow students to engage in a variety of engaging and purposeful activities in and out of school.

Revenue to collect: School fees stated in parents statements of accounts given at the beginning of the year.

Items/Services to Field trips and activities that are either recreational or teach leadership skills.

be purchased: Such as: workout classes, assortment of sports, running Holiday fairs/pep rallies/assemblies for the school, and a variety of fine and gross motor activities. A fee of \$300 per student is charge per year in order to participate in these field trips/activities.

Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. After the activities are completed any funds remaining may be used for, but not limited to, a big end of year fieldtrip, year end party and snacks, school apparel, Etc. Should there be a surplus of fees for this project: a) Amounts over \$10/Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 6 Field Trips and Class Activities

Person responsible: Twohey, Jenna

Purpose and timelines: Letters will be sent home to parents regarding all information needed for field trips and/or any activities completed in class. All field trips will allow students to engage in a variety of engaging and purposeful activities in and out of school.

Revenue to collect: School fees stated in parents statements of accounts given at the beginning of the year. Fees charged up-front to parents per activity to be included in School Fees.

Items/Services to be purchased: Mother's/Father's Day gifts completed via Teachers Pet Virtual Direction \$400 Elk Island Park \$190 Alberta Aviation Museum \$275 Busing \$250 Telus World of Science- Evidence and Investigation \$150 Hands on Science - Flight: Up, up and Away \$240 Rosary bracelet \$60 Legislature Tour \$200

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. OR Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 7 Field Trips and Classroom Projects

Person responsible: Sarnecki, Emilie

Purpose and timelines: Parents are notified at the beginning of the year any cost relating to course/option/academy by signing an agreement acknowledging their acceptance of course and fee expectations.

Revenue to collect: School fees stated in parents statements of accounts given at the beginning of the year can be paid on PowerSchool.

Items/Services to be purchased: All costs associated with a Field Trip which can include transportation, admission in to venue, cost of presenter for in school Field Trips. Consumable supplies for the classroom projects. Monopoly Games for Fur Trade Activity (\$40), Black History Month Presentation (\$150), Political Cartoonist (\$150) Due to Covid-19, some out of school field trips may not be possible, however students will then get the opportunity to participate in In-School/Virtual Fieldtrips

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. OR Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b)

Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 7/8 Recreation and Leadership

Person responsible: Sarnecki, Emilie

Purpose and timelines: Letters will be sent home to parents regarding all information needed for field trips and/or any activities completed in class. All field trips will allow students to engage in a variety of engaging and purposeful activities in and out of school.

Revenue to collect: School fees stated in parents statements of accounts given at the beginning of the year.

Items/Services to be purchased: Field trips and activities that are either recreational or teach leadership skills. Such as workout classes, an assortment of sports, running Holiday fairs/pep rallies/assemblies for the school, and a variety of fine and gross motor activities. A fee of \$300 per student is charged per year in order to participate in these field trips/activities.

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, a big end-of-year field trip, school apparel, OR costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10/Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grade 8 Field Trips and Classroom Projects

Person responsible: Brant Driedger

Purpose and timelines: The Purpose of this project is to collect fees for students to participate in GRADE 8 ACTIVITIES. A letter will be sent home with the teacher with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Japanese Cultural Center In-School Renaissance Field Trip Japanese Cultural Center Bus

Revenue to collect: The fees collected for this project in the amount of \$50.00 will be spent on a cost recover basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies for specific projects and activities, educational presentations.

Surplus/Deficit Handling Plan: After a specific activity in the project is completed, any funds remaining in the project plan from that activity in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Student and Community Wellness Fund to supplement our costs toward our annual student and community wellness projects. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit.

Project name: Grade One Project Plan 2021/22

Person responsible: McMaster, Rachel

Purpose and timelines: The purpose of this fee is to provide funds for Grade 1 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at the beginning of the year. For field trips and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Fees charged up-front to parents per activity to be included in School Fees at the beginning of the year.

Items/Services to be purchased: The fee will include but is not limited to : Parent's Christmas gifts \$6 , Mother's and Father's day \$11 , in-school field trip Science building things \$11 ,Swimming Lessons with bussing \$56.00, Year End field trip to Ukrainian Village with Bussing \$25, Chick Hatching Program \$16,

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. OR Costs are estimated at this time and may increase or decrease. If more funds are needed, parents may be asked to pay an additional fee amount. Should there be a surplus of fees for this project: a) Amounts over \$10 / Student will be reimbursed to parents. b) Amounts less than \$10 per student will be utilized towards a Year-End project or class party.

Project name: Grants

Person responsible: Guerin, Tess

Purpose and timelines: The Purpose of this project is to house any GRANTS that come into the school for various purposes to ensure the funds are allocated and spent in a way as indicated by the GRANT GUIDELINES.

Revenue to collect: The monies allocated to this project will arrive VIA Cheque

Items/Services to be purchased: monies in this project will be spent as determined in accordance with the parameters of the grant outline

Surplus/Deficit Handling Plan: This is a recurring project that will consistently receive grant funding year to year, any funds accumulated in the project will be spent as intended and outlined by the grant - there will be no surplus once a grant has been satisfied

Project name: Library

Person responsible: Scoggins, Tracy

Purpose and timelines: The purpose of this project code is to provide funds as needed to cover the costs associated with optional and increased spending projects in the library. Various endeavors will occur throughout the year to help raise funds. Ie: BookFair, Read-A-Thon, Donations Prior to a fund-raising endeavor, parents will be notified of the intent of endeavor via letter, email or SMORE Communication. This project will also be used to collect any fees for lost or damaged library books.

Revenue to collect: This project will be facilitated by way of fundraising and donation. Any fee charged will be on a cost recovery basis in order to replace the lost or damaged books.

Items/Services to be purchased: These funds will go toward the maintenance and up-keep of books and library specific items, purchasing new books, literature, cozy seating and reading areas, rugs, shelving, lighting and other ambient items to help students feel safe and relaxed in the library. This list does not exclude other library specific items that arise in the future.

Surplus/Deficit Handling Plan: As this Account will have many fundraisers and donations throughout the course of each year, it is our hope that there will always be funds to spend on improving our library and literacy experience for students. At no time do we foresee the need to end or close this project. Therefore, a surplus will always get spent and any small deficits will be carried over until the next fundraising endeavor is completed.

Project name: Locker Rental

Person responsible: Ed Kucy

Purpose and timelines: The Purpose of this project is to collect fees toward the standard practice of Locker Rental for the school year.

Revenue to collect: The fees collected for this project in the amount of \$8 per student will be applied to all students in Grades 5,6,7,8

Items/Services to be purchased: Fees for this project will be used to maintain / replace lockers/locks when required

Surplus/Deficit Handling Plan: Funds will accumulate in fund each year and will be utilized and spent on an "as needed basis". There will be no reimbursement of funds in this project as this is a locker rental fee.

Project name: Nature Kindergarten

Person responsible: Spilchak, Stephanie

Purpose and timelines: The purpose of this program is to offer Kindergarten students the opportunity to spend the vast majority of their day outside engaged in meaningful ways with their body, mind and spirit while located in a natural setting. Children will continue in their community kindergarten classrooms as per the EICS kindergarten calendar, attending nature kindergarten on the other days providing an option to attend kindergarten full time.

Revenue to collect: Tuition for this program in the amount of \$425.00/month will be collected through a Powerschool payment plan.

Items/Services to be purchased: The fees collected are used to provide staffing for this optional program as well as all associated field trip costs. Some of those costs include transportation, admission, cost of a in school presenter and all consumable supplies.

Surplus/Deficit Handling Plan: Any surplus accumulated in this project will be held to sustain the program in low enrollment years. Surplus funds may also be used to develop and advance the program.

Project name: Student and Community Wellness Fund

Person responsible: Guerin, Tess

Purpose and timelines: The Purpose of this project is to cover ongoing wellness endeavors with the school community. The funds may be utilized to cover costs of supporting foster child needs, a special social justice project, spin to win student prizes and activities, fun parties, New wellness related goods, services or equipment to enhance students or the community.

Revenue to collect: The monies allocated to this project will will arrive by way of relocation from activities surplus at the end of the school year. Parents may also choose to make a donation of their choosing directly towards this fund.

Items/Services to be purchased: Fees for this project will be used to pay for : Community / Student endeavors / needs with the mindset of student and community wellness at the forefront. Examples include but are not limited to: Foster-a-family fees, Community measures, charitable situations in the school community, extra winter clothing on-site, Wellness activities, Spin-2-win prizes, school parties and special activities, Learning / sensory items, Etc.

Surplus/Deficit Handling Plan: This is a recurring project that will carry over from year to year, any funds accumulated in the project will be collected for future use and sustainability of wellness goods, services, products, activities, social justice endeavors as needed

Project name: Tech Lease/Maintenance Fee

Person responsible: Guerin, Tess

Purpose and timelines: The purpose of this project is to collect fees to offset some of the costs of providing one-to-one technology to students. Mainly, this fee is to offset the costs of providing chrome books, however, this is not the only cost this fee helps cover as there are other one-to-one technology needs for students in K-3

Revenue to collect: Students in K-3 will be charged \$20 for technology lease/maintenance costs

Items/Services to be purchased:	There are no items to purchase from this project plan as purchasing is done by the IT department
Surplus/Deficit Handling Plan:	There are no surplus funds as the revenue is coded to the IT budget and expenses are higher than what is collected. The net entry is determined in collaboration with both IT and Finance. Finance will post the entry once per year to the School budget.
Project name:	Volleyball - Boys
Person responsible:	Brianna Fisher
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	The fees collected for this project in the amount of \$ 100 will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniform rental, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	After this project is completed, any funds remaining in the project plan from the project in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Sports Teams' Sustainability Fund to supplement costs toward our annual sustainability of our extra curricular Sports Teams, Such-as: Maintenance or replacement of team equipment and/or Uniforms. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit (Not exceeding the Divisional Maximum Approval Scale).

Project name:	Volleyball - Girls
Person responsible:	Emilie Sarnecki
Purpose and timelines:	Parents are notified by letter outlining the cost of the sport that can include Sports Council fees, tournament fees, uniforms, clothing (optional if applicable) and transportation (if applicable) as well as practice schedule and any upcoming tournaments.
Revenue to collect:	The fees collected for this project in the amount of \$ 100 will be spent on a cost recover basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Sports Council fees (if applicable), tournament/race fees, uniform Rental, clothing (optional if applicable) and transportation (if applicable)
Surplus/Deficit Handling Plan:	After this project is completed, any funds remaining in the project plan from the project in the amount of \$5.01 or more per student will be reimbursed to the student via credit to the student account in PowerSchool. Any Surplus amount of \$5.00 or less by activity per student will be transferred to our Sports Teams' Sustainability Fund to supplement costs toward our annual sustainability of our extra curricular Sports Teams, Such-as: Maintenance or replacement of team equipment and/or Uniforms. If fees collected are not sufficient to cover the activity costs, a "Shortfall Fee" may be added to your student's account to cover the project's deficit (Not exceeding the Divisional Maximum Approval Scale).